



UNI-PRESIDENT CHINA HOLDINGS LTD.

統一企業中國控股有限公司

(a company incorporated in the Cayman Islands with limited liability)

(一家在開曼群島註冊成立之有限責任公司)

(Stock code:220)

(股份代號:220)

5 January 2024

Dear Non-registered Shareholder(s)¹,

New Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to the new Rule 2.07A of the Rules (the "Listing Rules") Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Stock Exchange") under the expansion of paperless listing regime and electronic dissemination of corporate communications that has come into effect on 31 December 2023, Uni-President China Holdings Ltd. ("the Company") is writing to inform you that it will disseminate its future Corporate Communications² and Actionable Communications³ to you in the manner as described in the announcement of the Company dated 5 January 2024. Please refer to the announcement dated 5 January 2024 published on the respective website of the Company and the Stock Exchange for further details of the new arrangements on electronic dissemination of corporate communications.

Request for printed copy of Corporate Communications and Actionable Corporate Communications

If you wish to receive the printed version of all future Corporate Communications and Actionable Corporate Communications or, if you have any difficulty in gaining access to any Corporate Communications posted on the Company's website and/or receiving any Actionable Corporate Communications in electronic form by email for any reason, the Company will, upon your request via bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") in writing to the Company's branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, send future Corporate Communications and Actionable Corporate Communications to you in printed form free-of-charge. In this regard, please complete the enclosed Reply Form in accordance to the instructions printed thereon and sign and return it by post or by hand to the Company's branch share registrar in Hong Kong. Please note that such request shall be valid only for one year from the date of request unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications. You may at any time in future change your choice of language and means of receipt of all future Corporate Communications and Actionable Corporate Communications by request in writing to the Company's branch share registrar through your Intermediaries with reasonable notice. **Please note that any election previously made in regard of the means of receipt of certain Corporate Communications and/or Actionable Corporate Communications will be disregarded.** You may subscribe for electronic alerts, such as the News Alert service on HKEX website, to receive instant notification of the Company's announcements.

Should you have any query relating to any of the above matters, please contact the hotline of the Company's Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,
For and on behalf of
Uni-President China Holdings Ltd.
Lo Chih-Hsien
Chairman

- ¹ This Letter is addressed to Non-registered Shareholder(s) of the shares in the Company ("Non-registered Shareholder" means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that he/she/it wishes to receive the Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this Letter.
- ² Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities (the "Shareholders") or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
- ³ Actionable Corporate Communications refer to any corporate communications of the Company that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as the Shareholders.

各位非登記股東¹：

以電子方式發佈企業通訊之新安排

根據自 2023 年 12 月 31 日起生效的有關擴大無紙化制度及以電子方式發佈企業通訊的香港聯合交易所有限公司證券上市規則（「上市規則」）新規則第 2.07A 條，統一企業中國控股有限公司（「本公司」）謹此通知閣下，本公司將根據其日期為 2024 年 1 月 5 日的公告所描述的方式，以電子方式發佈企業通訊²及可供採取行動的企業通訊³。就以電子方式發佈企業通訊之最新詳細安排，請參閱刊登於本公司及聯交所各自的網站之本公司日期為 2024 年 1 月 5 日的公告。

索取企業通訊和可供採取行動的企業通訊的印刷本

閣下若希望收取所有企業通訊和可供採取行動的企業通訊的印刷本，或閣下因任何理由難以收取或查閱載於本公司網站上的企業通訊及/或以電郵收取可供採取行動的企業通訊，本公司將應閣下透過閣下持有本公司股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」）發送至本公司香港股份過戶登記處，香港中央證券登記有限公司（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）的書面形式要求，及時地將相關企業通訊和可供採取行動的企業通訊的印刷本免費向閣下寄發。就此，請按照指示填妥及簽署隨附的回條並郵寄至或親身交回本公司的香港股份過戶登記處。請注意，索取企業通訊和可供採取行動的企業通訊印刷版的請求自閣下發出請求之日起計一年內有效，除非被撤銷或取代（以較早者為準）。如果閣下希望繼續收到日後的企業通訊和可供採取行動的企業通訊的印刷版本，則需要進一步透過其中介公司發出書面要求。閣下亦可以透過中介公司隨時在合理通知的情況下以書面方式或電郵通知要求本公司的香港股份過戶登記處以更改今後所有公司企業通訊文件及可供採取行動的企業通訊的語言版本及收取方式。請注意，過往就某些企業通訊及/或可採取行動的公司通訊的接收方式所做出的任何選擇將被視為無效。閣下可以訂閱電子提示（例如香港交易所網站的訊息提示服務），在本公司刊發有關公告時即會收到通知。

如對本函內容有任何疑問，請致電本公司香港股份過戶登記處電話熱綫(852) 2862 8688，辦公時間為星期一至五（公眾假期除外）上午 9 時正至下午 6 時正。

代表
統一企業中國控股有限公司
羅智先
主席
謹啟

2024 年 1 月 5 日

- ¹ 此為致本公司股份非登記股東（「非登記股東」指所持本公司股份並存放於中央結算及交收系統（中央結算系統）的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊）之函件。倘閣下已出售或轉讓所持有之本公司股份，則毋須理會本函件。
- ² 企業通訊指本公司發佈或將予發佈以供其股東或投資大眾參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告，公司年度帳目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 季度報告（如有）；(d) 會議通告；(e) 上市文件；(f) 通函；及 (g) 代表委任表格。
- ³ 可供採取行動的企業通訊是指本公司任何涉及要求股東指示其擬如何行使其有關本公司股東權利的企業通訊。

**Reply Form 回條**

To: Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre,
183 Queen's Road East,
Wanchai, Hong Kong

致：香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications¹ and Actionable Corporate Communications² pursuant to the new Rule 2.07A of the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》新規則 2.07A 收取企業通訊¹ 及可供採取行動的企業通訊²，閣下應聯絡代 閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向 閣下的中介公司提供 閣下的電子郵件地址。

Request for Future Corporate Communications and Actionable Corporate Communications in printed form**要求收取日後企業通訊及可供採取行動的企業通訊印刷版**

I/we hereby request for receipt of future Corporate Communications¹ and Actionable Corporate Communications² in printed copy. (Please mark "✓" in below box if applicable)

本人/吾等現要求收取日後企業通訊及可供採取行動的企業通訊印刷版。（如適用，請在以下方格內劃上「✓」號）

Name of the listed company:

Uni-President China Holdings Ltd.

上市公司名稱:

統一企業中國控股有限公司

English Version 英文版本 Chinese Version 中文版本 English and Chinese Version 英文及中文版本

Name(s) of Non-registered holder(s):

非登記持有人姓名：

Signature(s)³:

簽名：(附註¹)

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact number:

聯絡電話號碼：

Date:

日期：

Notes:

附註：

- Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities (the "Shareholders") or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
企業通訊指本公司發佈或將予發佈以供其股東或投資大眾參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告、公司年度賬目連同核數師報告以及 (如適用) 財務摘要報告；(b) 中期報告及 (如適用) 中期摘要報告；(c) 季度報告 (如有)；(d) 會議通告；(e) 上市文件；(f) 通函；及 (g) 代表委任表格。
- Actionable Corporate Communications refer to any corporate communications of the Company that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as the Shareholders.
可供採取行動的企業通訊是指本公司任何涉及及要求股東指示其擬如何行使其有關本公司股東權利的企業通訊。
- This letter is addressed to Non-registered holder(s) ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications and Actionable Corporate Communications).
此信件乃向本公司之非登記持有人 ("非登記持有人" 指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取企業通訊及可供採取行動的企業通訊) 發出。
Please complete all your details clearly.
請 閣下清楚填寫所有資料。
Any form with no box marked (✓) with no signature or otherwise incorrectly completed will be void.
如在本表格未有在方格內劃上「✓」號、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
For the avoidance of doubt, the Company does not accept any other instructions given on this form.
為免存疑，在本表格上的任何額外指示，公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料 (私隱) 條例》(「**私隱條例**」) 中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications and Actionable Corporate Communications and to liaise with you on other matters relating to your shareholdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
閣下於本回條所提供的個人資料將用於 (包括但不限於) 有關公司以電子方式發佈企業通訊和可供採取行動的企業通訊及就 閣下持有的公司股份有關的其他事宜上與 閣下聯絡。閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
公司可就任何所說明的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處 (地址為香港灣仔皇后大道東 183 號合和中心 17M 樓) 向香港私隱主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄， 閣下無需支付郵費或貼上郵票。